

# ASAP-NJ

## CODE OF ETHICS

*The Executive Committee of the Association of Student Assistance Professionals of New Jersey has approved and supported this Code of Ethics on behalf of the entire Association of Student Assistance Professionals of New Jersey. Executive Committee members of this organization recognize and support the importance of the ASAP-NJ mission: to meet the needs of its members and New Jersey youth by offering education, prevention, intervention, and referral services in the area of high-risk behaviors including use of alcohol, tobacco other drugs, and other addictive and violent behaviors. In addition Executive Committee members recognize their obligation to maintain the highest standards of ethical conduct. We further regard as essential the protection of freedom of speech and the guarantee of equal opportunity through the use of parliamentary law so as to preserve a democratic process. Therefore, we must find within our own conscience the touchstone against which to test the extent to which our actions should rise above these established minimum standards.*

### **1. Standards for ASAP-NJ General Membership**

All members shall:

- 1.1 Advocate for and promote recognition of Student Assistance Professionals within the state;
- 1.2 Promote the position of Student Assistance Professionals as a career opportunity within the educational system;
- 1.3 Promote a forum for discussion of common goals (i.e. quality statewide services for youth, clarity regarding confidentiality laws, professional credentials/certification, job descriptions);
- 1.4 Network related services;
- 1.5 Advocate for quality statewide services for youth and their families;
- 1.6 Set standards for quality programs.

### **2. Standards for ASAP-NJ Executive Committee Members**

All executive committee members shall:

- 2.1 Assist in maintaining the integrity and competence of the profession.
- 2.2 Maintain high professional standards and keep abreast of the latest research in the field.
- 2.3 Promote a spirit of cooperation, ethical practice, and fair dealing with colleagues.
- 2.4 Conduct oneself so as to reflect credit on the profession and inspire the confidence, respect, and trust of clients and the public.
- 2.5 Encourage non-discriminatory standards in all aspects of Executive Committee practice.

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### **3. Ethical Standards specific to Executive Committee Members:**

All executive committee members shall:

- 3.1 Refrain from misrepresentation or other conduct that may reflect adversely on the profession.
- 3.2 Avoid attacking the motives of any colleague, and shall refrain from gratuitously making adverse comments about the work, knowledge, fitness, or other qualifying aspect of a colleague.
- 3.3 Not give or accept gratuities or favors that might appear to warp professional opinions or offer any favor, service, or thing of value to obtain special advantage.
- 3.4 Immediately report to the ethics committee any known or suspected violation of this code of ethics. When requested, the Executive Committee Member shall provide testimony to the ethics committee, and shall assist the committee in the fulfillment of its charge.

### **4. Ethical Standards Related to obtaining an officers position on the Board**

A member shall:

- 4.1 Not misrepresent credentials, education, or experience.
- 4.2 Refrain from making gratuitously adverse comments about competing nominees.
- 4.3 Refrain from giving anything of value or offer of favor to anyone in lieu of either voting for or against another member.
- 4.4 Not accept gratuities or favors that might appear to warp professional opinions nor offer any favor, service, or things of value to obtain special advantage.